

**Department of the Army
Circular 635-92-1**

Personnel

Separation Pay

**Headquarters
Department of the Army
Washington, DC
1 August 1992**

UNCLASSIFIED

SUMMARY of CHANGE

DA CSR 420-02-1
Department Day

This new Army Circular--

• Consolidates the various INACTIVE instructions previously released.

• Resulting from the enactment of Public Law 101-610, "National Defense Authorization Act for Fiscal Year 1991" amending 10 U.S.C. 1176 and Department of Defense Instruction 1120.09, "Stability of Regular and Reserve Personnel for Department Day".

~~Expires 1 August 1994~~

*extended to
17 April 1997*

Personnel

Separation Pay

By Order of the Secretary of the Army:

GORDON R. SULLIVAN
General, United States Army
Chief of Staff

Official:

Milton H. Hamilton

MILTON H. HAMILTON
Administrative Assistant to the
Secretary of the Army

History. This UPDATE printing publishes a new circular.

Summary. This circular outlines eligibility criteria and provides samples of voluntary

separation pay computations. This circular also consolidates the various interim instructions previously released resulting from the enactment of Public Law 101-510, "National Defense Authorization Act for Fiscal Year 1991" amending 10 USC 1174 and Department of Defense Instruction 1332.29, "Eligibility of Regular and Reserve Personnel for Separation Pay".

Applicability. This circular applies to the Active Army, U.S. Army Reserve (USAR), and the Army National Guard (ARNG).

Interim changes. Interim changes to this circular are not official unless they are authenticated by the Administrative Assistant to the Secretary of the Army. Users will destroy interim changes on their expiration date unless sooner superseded or rescinded.

Suggested Improvements. The proponent agency for this circular is the Office of the Deputy Chief of Staff for Personnel. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) directly to HQDA (TAPC-PDT-S), 2461 Eisenhower Ave, Alexandria, VA 22331-0479.

Distribution. Distribution of this publication is made in accordance with the requirements on DA Form 12-09-E, block 2563, intended to level A,B,C,D, and E for Active Army and A,B,C, and D for ARNG and USAR.

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RESERVED

Chapter 1 Overview

1-1. Purpose

This circular consolidates the implementing instructions on Separation Pay previously released through Department of Defense Instruction 1332.29 dated June 20, 1991 and other HQDA guidance, resulting from Public Law 101-510, "The National Defense Authorization Act for Fiscal Year 1991." It outlines eligibility criteria for separation pay and provides separation pay formulas. Moreover, this circular illustrates the various types of separation that are either eligible or ineligible for separation pay.

1-2. References

Required and related publications and prescribed and referenced forms are listed in appendix A.

1-3. Explanation of abbreviations and terms

Abbreviations and special terms used in this circular are explained in the glossary.

1-4. Historical Overview

a. Historically, separation pay has been used in a variety of forms and under many different conditions; and it has played and continues to play a significant role in the management of the U.S. Army.

b. Separation pay has been referred to at various times as "Mustering-out Pay," "Severance Pay" or "Readjustment Pay." Depending on statutory entitlement at a particular point in time, separation pay has been paid to both regular and reserve personnel equally, reserve enlisted personnel, and most recently for active duty officers.

c. In 1980, Congress, in the Defense Officer Personnel Management Act (DOPMA), Public Law 96-513, substantially changed the rules for separation pay. In addition to unifying the separation pay authority in one provision of Title 10—namely, Section 1174, Title 10 United States Code (10 USC 1174)—the Act increased separation pay to a maximum of \$30,000. As was explained in the Report of the House Committee on Armed Services dealing with DOPMA's new separation pay authority,

"Separation pay is a contingency payment for an officer who is career committed but whom a full military career may be denied. It is designed to encourage him to pursue his ambition, knowing that if he is denied a full career under the competitive system, he can count on an adequate readjustment pay to ease his reentry into civilian life."

d. Public Law 101-510, The National Defense Authorization Act for Fiscal Year 1991, amended 10 U.S.C. 1174 to provide for full separation pay (nondisability) to both officers and enlisted members of the Regular and Reserve components involuntarily separated from active duty. This law also lifted the DOPMA \$30,000 cap.

e. Department of Defense Instruction 1332.29, dated June 20, 1991 provides implementing instructions on separation pay.

Chapter 2 Eligibility

2-1. Eligibility Criteria

a. The soldier is on active duty (AD), or full-time National Guard duty and has completed at least 6 years, but fewer than 20 years of active service. This service does not have to be continuous. However, for Reserve personnel not on the AD list when separated, 6 years of continuous AD or full-time National Guard duty must have preceded immediately before such separation. A period of AD is continuous if any break in military service does not exceed 30 days.

b. The soldier (other than regular enlisted) was on AD or full-time National Guard duty on 5 November 1990, and on that date had 5 or more, but less than 6 years, of active service. For Reserve personnel not on the AD list when separated, 5 years of continuous AD or full-time National Guard duty must have preceded immediately before such separation. A period of AD is continuous if any break in active service does not exceed 30 days.

c. The soldier's separation is characterized as Honorable (full separation pay) or Honorable or Under Honorable Conditions (half separation pay).

d. The soldier has completed his/her initial term of enlistment and is being involuntarily separated, either at or prior to ETS, as a result of denial of reenlistment or denial of continuation on AD or full-time National Guard duty.

e. The soldier has signed a DA Form 7154-R (Agreement to Join Ready Reserve)—a copy of this form is provided at the back of this circular. DA Form 7154-R will be locally reproduced on 8 1/2 inch by 11 inch paper. This agreement is to serve in the Ready Reserve for a period of not less than three years. If the soldier has a military service obligation (MSO) under any provision of law that is not completed at the time the soldier is separated, the three year obligation will begin on the date after the day on which the soldier completes that MSO. If otherwise eligible for separation pay and it is determined that he/she is not qualified for appointment or enlistment, it will be considered that they have met this condition.

2-2. Full Separation Pay

Full separation pay is authorized for soldiers otherwise fully qualified for retention and meeting the criteria in paragraph 2-1 above, but involuntarily separated, through either a denial of reenlistment or continuation on AD by the U.S. Army. The soldiers' service must be characterized as Honorable. Specifically, soldiers separated under the following circumstances are authorized full separation pay:

a. Denied reenlistment or separated under the Excellence in Retention Program or other programs announced by HQDA.

b. Fully qualified for retention but denied reenlistment or continuation on AD. This includes soldiers who are denied continuation on AD under established retention control points (RCP) provisions of AR 601-280 and separated at ETS. A soldier who is ineligible for reenlistment due to RCP is not required to request extension up to the RCP as a prerequisite for separation pay.

c. With the exception of Qualitative Management Program (QMP), selected for separation at or before ETS due to strength limitations or budgetary constraints.

d. Selected for reduction in force (RIF).

2-3. Half Separation Pay

Half payment of separation pay is authorized to soldiers who meet the criteria in paragraph 2-1 above and who are not fully qualified for retention and are involuntarily separated. In extraordinary circumstances, the Secretary of the Army may award full separation pay to soldiers otherwise eligible for half separation pay when the specific reasons for separation and the overall quality of the soldier's service have been such that denial of full pay would be clearly unjust. For half separation pay the soldier's service must be characterized as Honorable or Under Honorable Conditions (General). Specifically, soldiers separated under the following circumstances are authorized half separation pay:

a. Soldiers who are denied retention as a result of a DA QMP or local bar to reenlistment and who do not voluntarily separate under the provisions of para 16-5, AR 635-200.

b. The soldier is not fully qualified for retention and is denied continuation under any of the following conditions:

- (1) Expiration of service obligation;
- (2) Selected changes in service obligation;
- (3) Homosexuality;
- (4) Drug abuse rehabilitation failure;
- (5) Alcohol abuse rehabilitation failure;

- (6) Security; or
- (7) Other provisions listed in appendix E, table E-2.

2-4. Not Eligible For Separation Pay

Soldiers separated under the following circumstances are not eligible for separation pay.

a. Soldier discharged or released from AD at his/her own request.

(1) Soldier separated at or before ETS who signs a Declination of Continued Service Statement (DCSS).

(2) Soldier with a DA QMP or local bar to reenlistment who requests early separation under the provisions of paragraph 16-5, AR 635-200.

(3) Soldier declines training that the Army offers to qualify for a new skill as a precondition to reenlistment or continuation on AD.

(4) Reserve officer who declines a Regular appointment if offered at the mandatory integration point when an all-Regular career force program is implemented.

(5) Soldiers who fail to request reenlistment during the specified reenlistment period.

b. The soldier is separated from AD during an initial term of enlistment or an initial period of obligated service. The initial term of enlistment or initial period of obligated service is the active service obligation that the soldier incurred upon initial enlistment or upon enrollment in a commissioning program. This limitation also applies to a soldier who desires to reenlist or continue at the conclusion of the initial term of enlistment or an initial period of obligation but is denied continuation or reenlistment.

c. Upon separation, the soldier is immediately eligible for military retired or retainer pay.

d. The soldier is a warrant officer whose appointment is terminated and who then elects to enlist.

e. The soldier is separated as a result of execution of a court-martial.

f. The soldier is being separated with service characterized as Under Other Than Honorable Conditions.

g. The soldier is being dropped from the rolls of the Army.

h. Enlisted soldiers separated for unsatisfactory performance or misconduct.

i. The soldier is an officer who is separated for substandard performance or acts of misconduct or moral or professional dereliction, except when half pay is allowed in paragraph 2-3, above.

j. The soldier is a Regular commissioned officer separated by show cause proceedings, or an other than regular Army officer (OTRA) separated as a result of an Active Duty Retention Board. Exceptions apply for the following reasons:

- (1) Homosexuality;
- (2) Drug abuse rehabilitation failure;
- (3) Alcohol abuse rehabilitation failure;
- (4) Security reasons.

k. Other provisions as listed in appendix E, table E-3.

l. Determination in extraordinary cases by the Secretary of the Army that the conditions under which the soldier is separated do not warrant separation pay. This authority cannot be delegated.

2-5. Saving Provisions of Law

Soldiers who were on active duty (other than training) on 14 September 1981, may be eligible for either severance (other than disability) pay or readjustment pay. Guidance for determining eligibility is found in the DOD Pay Manual, tables 4-4-7 through 4-4-10.

Chapter 3 Separation Pay Formula

3-1. Computations

a. The amount of full separation pay which may be paid to eligible soldiers under 10 U.S.C. 1174 is computed at 10 percent of 12

times the monthly basic pay at separation, times the years and fractions of a year of active military service when separated. This is shown in (1) and (2) below. For example:

(1) Staff Sergeant with 10 years active service (1992 pay scale).

(a) Twelve Multiplied by base pay (12×1565.10) is equal to \$ 18,781.20.

(b) Multiplied by number years service is equal to \$187,812.00.

(c) Ten percent of product is equal to \$ 18,781.20.

(2) Captain with 9 years active service.

(a) Twelve multiplied by base pay (12×2583.00) is equal to \$ 34,236.00.

(b) Multiplied by number years service is equal to \$308,124.00.

(c) Ten percent of product is equal to \$ 30,812.40.

b. Separation pay for soldiers eligible for half payments will be computed at one-half times what the full payment would have been.

c. Qualifying years do not have to be continuous, however, the last phase of the qualifying term must end immediately before the separation from AD occurs.

d. Periods for which the soldier previously has received separation pay, severance pay, or readjustment pay may be counted for eligibility purposes (to ensure the soldier meets the minimum required years of AD), but may not be used in the multiplier to determine the amount of separation pay for a subsequent separation.

e. Periods of active military service in a Regular or Reserve component including AD for training performed are counted for AD computation.

f. Do not include periods of absence without leave, confinement time awaiting trial that results in conviction, confinement time while serving a court-martial sentence, and time lost while not in the line of duty. Count time served to make good lost time.

g. Do not include service as a cadet while in a service academy or a Reserve officer training program.

3-2. Counting Fractional Years of Service:

a. In determining a soldier's years of active service for the purpose of computing separation pay, each full month of service that is in addition to the number of full years of service is counted as one-twelfth of a year and any remaining fractional part of a month is disregarded. This is shown in b below. For example:

b. A Staff Sergeant with 10 years and 4 months active service.

(1) Twelve multiplied by base pay ($12 \times \$1565.10$) is equal to \$18,781.20.

(2) Multiplied by number years service and fraction of year ($10 \frac{4}{12}$) is equal to \$194,066.13.

(3) Ten percent of product is equal to \$19,406.61.

3-3. Coordination with Retired Pay

a. Soldiers who receive separation pay, severance pay or readjustment pay under any provision of law based on service in the Armed Forces and who later qualify for retired pay will have deducted from such retired pay an amount equal to the total amount of separation pay, severance pay, or readjustment pay received. This amount will be recouped from each payment of retired or retainer pay until the full amount deducted is equal to the total amount of separation pay, severance pay, or readjustment pay received.

b. For example, an individual separated with 10 years, 2 months of active military service, and paid \$38,289.33 separation pay; individual subsequently retires with 20 years of active military service. This is shown in (1), (2), and (3) below.

(1) Number years service at separation (10.167) divided by number years service at retirement (20.000) is equal to the multiplier (.508).

(2) Gross monthly retired pay (\$1,800.00) times the multiplier (.508) equals the monthly recoupment rate (\$914.40).

(3) $\$1,800.00 \times .508 = \914.40 .

c. The monthly recoupment rate would be recomputed when gross retired pay is increased for cost-of-living adjustments.

3-4. Coordination with Disability Compensation

A soldier who has received separation pay under the provisions of DOD instruction 1332.29 or severance pay, or readjustment pay based on active military service, and becomes eligible for disability compensation administered by the Department of Veterans Affairs will have deducted from such disability compensation an amount equal to the total amount of separation pay, severance pay, or readjustment pay received. However, no deduction will be made from disability compensation in which the entitlement to that disability compensation is based on a later period of active duty than the period of active duty for which the separation pay, severance pay, or readjustment pay was received.

Appendix A References

Section I Required Publications

AR 601-280

Total Army Retention Program. (Cited in para 2-2.)

AR 635-200

Enlisted Personnel. (Cited in paras 2-3, and 2-4.)

Section II Related Publications

A related publication is merely a source of additional information. The user does not have to read it to understand this publication.

AR 310-10

Military Orders

AR 600-43

Conscientious Objector

AR 635-40

Physical Evaluation for Retention, Retirement or Separation

AR 635-100

Personnel Separations Officer Personnel

AR 635-120

Personnel Separations Officer Resignation and Discharges

AR 604-10

Military Personnel Security Program

DOD Pay Manual

Department of Defense Military Pay and Allowances Entitlements Manual

Section III Referenced Forms

DA Form 7154-R

Agreement to Join the Ready Reserve

Section IV Prescribed Forms

DD Form 4

Enlistment/Reenlistment Document-Armed Forces of the United States

DD Form 214

Certificate Of Release Or Discharge From Active Duty

Appendix B Retention Control Point

B-1. Criteria for Full Separation Pay:

- a. Soldier must be a SGT or below and ineligible for retirement.
- b. Soldiers in the grade of SGT or below with more than 6 years but less than RCP.
- c. If the individual is a promotable SGT his RCP date is as established by AR 601-280.
- d. If the soldier is released under a different separation authority/reason, that authority takes precedence even if the soldier has reached his RCP.

B-2. There are no entries in this section.

Appendix C Special Processing Instruction

C-1. Processing Instructions

The Adjutant General, G-1, DCSPER, or local equivalent will ensure that the special instructions of the transition orders (format 500 series of AR 310-10) reflect the following:

- a. Where applicable the appropriate statement must be cited:
 - (1) "Soldier entitled to full separation pay per 10 USC 1174",
 - (2) "Soldier entitled to one half separation pay per 10 USC 1174"
 - (3) "Soldier entitled to no separation pay per 10 USC 1174"
- b. The following recoupment statement must be used:

"Soldiers who receive separation pay based on service in the armed forces, and who subsequently qualify under 10 USC or 14 USC for retired or retainer pay, shall have deducted an amount equal to the total amount of separation pay not previously recouped. This amount will be recouped from each payment of retired or retainer pay until the total amount deducted is equal to the total amount of separation pay received."

C-2. DD 214 Preparation Instructions

Per AR 635-5, DD Form 214 Preparation Instructions, under item #18i "separation pay" and the amount to be received must be entered. For example: Separation Pay—\$ amount received.

Appendix D Application Instructions for Soldiers Already Separated

D-1. Instructions for applying for separation pay

Instructions for applying for separation pay for soldiers separated between 5 November 1990 through 31 June 1991 are as follows:

a. *Requesting uncapped separation pay.* Officers who have previously received separation pay capped at \$15,000 or \$30,000 may request the uncapped amount by submitting the information listed below to the Defense Finance Accounting Service, Indianapolis Center, ATTN: DFAS-IN-JFC, Indianapolis, Indiana 96249-0865. Instructions for uncapped separation pay are as follows:

- (1) Signed statement from the officer requesting uncapped separation pay with current mailing address and telephone number.
- (2) Copy of pay voucher for previous payment.
- (3) Written agreement to join the Ready Reserve for three additional years (DA Form 7154-R).

b. *Determining eligibility for enlisted soldiers.* Enlisted soldiers who believe they are eligible to receive separation pay should submit the following information to Commander, U. S. Total Army Personnel Command, ATTN: TAPC-PDT-S, 2461 Eisenhower Ave, Alexandria, VA 22331-0479. PERSCOM will screen these requests and determine eligibility for separation pay before forwarding to DFAS for payment.

- (1) Signed statement from the soldier requesting separation pay with current mailing address and telephone number.
- (2) Copy of DD Form 214 (Copy 4).
- (3) Copy of separation orders with any amendments.
- (4) Written agreement to join the Ready Reserves for a minimum of three years.

D-2. Verifying enlistment in the Ready Reserve

DD Form 4 and associated addendum will serve as the source document for verifying enlistment in the Ready Reserve. Soldiers not qualified for enlistment or appointment in the Ready Reserve will meet this condition of eligibility for separation pay by signing the written agreement (DA Form 7154-R) provided in this circular.

Appendix E Separation Pay Eligibility

Inclusion or exclusion of a particular basis for separation within the following tables does not determine eligibility for separation pay. The listed bases for separation in these tables are illustrative; eligibility requirements of Chapter 2 of this circular must be met in all cases.

**Table E-1
Eligible For Full Pay**

Regulatory Authority	Reason
AR 635-100 Chap 3	
para 3-30	Maximum Service (if not retired)
para 3-33	Maximum Age (if not retired)
para 3-44	Disapproved Request for Extension of Service
para 3-49g	Reduction in Authorized Strength
para 3-52	Two Time Failure for Promotion to CW3 or CW4 (USAR)
para 3-53	Failure of Selection, Permanent Promotion
para 3-56	One Time Failure for Promotion to W2 (USAR)
para 3-98	Officer Twice Failed for Promotion Selection to CPT or Above (USAR)
AR 635-120 para 7-1	Resignation in Lieu of Discharge (RA Officer Twice Failed Promotion Selection)
para 9-1	Discharge of Regular Army Officers who are not Recommended for Promotion
AR 635-200 Chap 4	Expiration Term of Service (See Eligibility Criteria, Chapter 2, para 2-2 for Specifics)
para 5-3	Secretarial Authority (Eligibility will be determined on a case by case basis)
para 16-8	Reduction-In-Force (Involuntary Separations)
AR 601-280 SPECIAL PROGRAMS Reduction in Force Retention Boards	Retention Control Point (appendix B) As Announced

**Table E-2
Eligible For Half Pay**

Regulatory Authority	Reason
AR 635-100 Chap 5	
para 5-10i	Failure to Meet Body Weight/Composition
para 5-10g	Alcohol/Drug/Abuse/Rehabilitation Failure
para 5-50	Homosexuality
AR 635-200 Chap 5	
para 5-3	Secretarial Authority (Eligibility will be determined on a case by case basis)
para 5-8	Involuntary Separation Parenthood
para 5-13	Personality Disorder
para 5-15	Failure to Maintain Body Weight/Composition
Chap 9	Alcohol/Drug Abuse Failure
Chap 15	Homosexuality
AR 601-280 Chap 6	Local Bars
Chap 10	QMP
AR 635-40 para 4-24	Physical Disability Without Severance Pay
AR 640-10	Security Program

**Table E-3
Not Eligible For Separation Pay**

Regulatory Authority	Reason
AR 635-200 Chap 3, Section IV	Result of Court-martial
Chap 4	Expiration of Term of Service (If eligible to reenlist)
Chap 5	
para 5-4	Surviving Family Member
para 5-9	Lack of Jurisdiction
para 5-10	Illegal Aliens
para 5-11	Medical Disqualification Prior to Entry
para 5-12	Failure to Qualify for Flight Tng
para 5-14	Concealment of Arrest Record
para 5-17	Early Out for School
Chap 6	Hardship
Chap 7	Defective/Fraudulent Enlistment
Chap 8	Pregnancy
Chap 10	Discharge for Good of the Service
Chap 11	Entry Level Separation (Performance and Conduct)
Chap 12	Retirement
Chap 13	Unsatisfactory Performance
Chap 14	Misconduct
Chap 16	
para 16-1	On AD in Comm WO or Enl AGR Tour
para 16-2	ROTC or Commissioning Program
para 16-3	Immediate Reenlistment
para 16-5a,b,c	VOL SEP Resulting from DA, Local Bar, DCSS
para 16-6	Overseas Returnees
para 16-7	Disqualification in MOS
para 16-10	Sep Due to Unit Inactivation
AR 601-280 Chap 3	Sign Declaration of Continued Service Statement (DCSS)
AR 635-40	Physical Disability Retirement or Separation with Severance Pay
AR 635-100 para 37-19	Release from AD and Termination of Reserve Commissions of Student Officers Attending Branch Orientation or Familiarization Courses
para 3-22	Essentiality to National Interest
para 3-26	Hardship
para 3-42	Unfavorable Background Investigation or Failure to meet Procurement Standards.
para 3-47	Expiration of Active Duty Commitment
para 3-49a	Failure to Meet Minimum Standards of Retention
para 3-49	Involuntary Release by DA Active Duty Board (excluding para 3-49g (RIF))
para 3-59	Release from AD Pending Appellate Review
para 3-62	Voluntary Release from AD
para 3-67	Officer Reverts to WO Status
para 3-70	Officer Reverts to Enlisted Status
para 3-73	Early Release Due to Inactivation of Installation or Permanent Change of Station or Demobilization of Units
para 3-76	Early Release to Attend School
para 3-84	Pregnancy (USAR)
para 4-1	Voluntary Retirement
para 4-19	Mandatory Retirement
para 5-10	Substandard Performance
para 5-11	Misconduct, Moral or Professional Dereliction
AR 635-120 para 3-1	Unqualified Resignation
para 4-1	Resignation in Lieu of Elimination
para 5-1	Resignation for the Good of the Service
para 6-1	Pregnancy (RA)
para 8-1	Discharge in Lieu of or as a Result of Elimination Proceedings
para 10-1	Dismissal
para 11-1	Dropped From Rolls
para 12-1	Conviction by Foreign Tribunal
para 13-1	Failure to Consent to Recall from TDRL
para 14-1	Failed to Meet Physical Standards at Time of Appointment

Table E-3
Not Eligible For Separation Pay—Continued

Regulatory Authority	Reason
Chap 15	Resignation of Regular Army Warrant Officers for Entry on Active Duty as United States Army Reserve Commissioned Officers
Chap 16	Withdrawal of Ecclesiastical Endorsement
Chap 17	Resignation of Regular Army Officers for the Purpose of Appointment in the United States Army Reserve for Entry on Active Duty as Army/Guard Reserve Officers in the Active Transfer/Conversion—Army Reserve Program
AR 600-43	Conscientious Objector

Glossary

Section I Abbreviations

AD

Active Duty

ARNG

Army National Guard

DCSPER

Deputy Chief of Staff for Personnel

DCSS

Declination of Continued Service Statement

DFAS

Defense Finance Accounting Service

DOPMA

Defense Officer Personnel Management Act

ETS

Expiration Term of Service

MSO

Military Service Obligation

OTRA

Other Than Regular Army

PERSCOM

US Total Army Personnel Command

QMP

Qualitative Management Program

RCP

Retention Control Point

RIF

Reduction-In-Force

TDRL

Temporary Disability Retired List

USAR

US Army Reserve

USC

United States Code

Section II

Terms

This section contains no entries.

Section III

Special Abbreviations and Terms

This section contains no entries.

Index

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AGREEMENT TO JOIN THE READY RESERVE

For use of this form, see DA Circular 635-92-1, the proponent agency is ODCSPER.

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, USC, Section 501.
PRINCIPAL PURPOSE: To obtain written agreement of willingness to join the Ready Reserve.
ROUTINE USES: To provide agreement to serve in Ready Reserve as a condition to receiving separation pay. To provide correct address.
DISCLOSURE: Voluntary. Failure to provide information will result in loss of separation pay.

SERVICE AGREEMENT

I, _____, hereby agree to serve in the U.S. Army Reserve for a period of not less than 3 years. This service period will begin on the later of (1) the date of my discharge/release from active duty or, (2) if I have a service obligation under any other provision of law that is not completed at the time I am separated from active duty, the date after the day I complete that obligation. I understand that executing this agreement is a condition precedent to my receiving separation pay under section 501, National Defense Authorization Act for Fiscal Year 1991 (*Public Law 101-510*). However, I also understand that if I am otherwise eligible under that section for separation pay and it is determined that I am not qualified for appointment or enlistment, I will be considered to have met this condition.

1. TYPED OR PRINTED NAME (*Last, First, MI*)

2. ADDRESS (*Include City, State and Zip Code*)

3. SIGNATURE

4. SOCIAL SECURITY NUMBER

5. DATE

DA FORM 7154-R, AUG 92